



ADVOCACY OFFICER FOR MINDANAO REACH

ROLE SUMMARY

The Peace and Equity Foundation is seeking the services of an **Advocacy Officer** who will provide dedicated operational and coordination support to improve the overall effectiveness, responsiveness, and reach of **Mindanao Renewable Energy Advocacy and Coordination Hub's** advocacy efforts.

QUALIFICATIONS

- Bachelor's degree in communications, social sciences or a related field
- Minimum of 1-2 years' experience in the development and implementation of communication strategies, preferably in a nonprofit or advocacy setting.
- Strong understanding of advocacy and networking and experience in handling and coordinating conferences, meetings and advocacy groups.

DUTIES AND RESPONSIBILITIES

Advocacy and Communication

- Support the development, updating, and implementation of MinREACH advocacy and communications strategy.
- Monitor emerging national, regional, and local policy developments, issuances, and market trends affecting renewable energy, energy transition, and rural electrification.
- Prepare advocacy briefs, position papers, and recommendations for internal and external use.
- Support advocacy towards achieving 50% RE by 2030, with emphasis on the Agus Pulangi Hydropower Complex rehabilitation, Productive Use of Renewable Energy (PURE) integration, electric cooperatives hybridization, and contribute to shaping the narrative on Mindanao's energy transition.
- Translate discussions and agreements from clean energy fora, dialogues, and workshops into draft resolutions, policy recommendations, and actionable points, in coordination with the Advocacy and Communications Committee and consultants.



DUTIES AND RESPONSIBILITIES

Coordination and Networking

- Collaborate and support the MinREACH Advocacy and Communications Committee in advancing energy transition initiatives contributing to the 50% RE agenda.
- Coordinate with partners, agencies, and organizations engaged in energy transition, RE policy advocacy, and monitoring, contributing to in-house analysis that informs MinREACH strategies and contributes to advancing the Mindanao energy agenda.
- Work with the MinREACH team to act on decisions and recommendations emerging from fora, dialogues, and workshops, engaging appropriate institutions to ensure commitments are translated into actions.
- Participate in meetings, learning sessions, and events, as required.
- Maintain records of advocacy engagements, meetings, policy developments, and campaign outcomes.
- Coordinate within teams within PEF to access technical support.

Perform other related duties that may be assigned from time to time, ensuring alignment with project goals and responsiveness to emerging needs. The Advocacy Officer is expected to leverage on existing work, expertise and networks and adding it to the resources and groups already identified by and working with Mindanao REACH.