

We're
HIRING!



Operations Manager

Lead strategy into action. Drive impact at scale.

We are seeking an experienced, purpose-driven **Operations Manager** to lead the implementation of programs that strengthen social enterprises and development partners working toward resilient, inclusive communities.

About the role:

The **Operations Manager** plays a central leadership role in translating strategy into action—ensuring that plans, systems, and partnerships deliver measurable results. The role oversees program implementation across priority areas, strengthens operational systems, and supports continuous learning and improvement.

Key Responsibilities

- Drive execution of strategic priorities through integrated plans and budgets
- Oversee program implementation to ensure quality and results delivery
- Strengthen systems, including monitoring, evaluation, and knowledge management
- Lead learning and adaptive management across programs
- Manage risks and portfolio performance
- Build and develop high-performing teams
- Cultivate partnerships with government, donors, and the private sector
- Support strategic decision-making and innovation initiatives

Qualifications

- At least 10 years of experience in operations or program management
- Proven leadership in managing teams and complex programs
- Experience working with development partners, LGUs, and/or the private sector
- Strong strategic thinking, problem-solving, and stakeholder engagement skills
- Background in monitoring and evaluation, partnerships, and resource mobilization preferred
- A master's degree in a relevant field is an advantage

Apply via: recruitment@pef.ph

Deadline: April 30, 2026